Youth Pastor

Principal Function—

He shall provide leadership in coordinating, supervising, and participating in the student ministry. Other responsibilities may include but not limited to: assisting the pastor by providing leadership to the entire church in the development, promotion and administration of pastoral ministries as necessary.

Accountability—

1. Primarily responsible to the Lord, performing ministry and service while seeking to please Him.
2. Directly answerable to the pastor, demonstrating a high level of trust and confidentiality.
3. Accountable to the church through a working relationship with the Personnel Committee.

Qualifications—

1. Expresses and exhibits a personal relationship with Jesus Christ.
2. Must have a calling to the Gospel Ministry and be ordained as such.
3. Must demonstrate administrative skills that promote productivity and are beneficial to carrying out church ministries.
4. Must be modest and neat in appearance and able to minister and communicate well with a diversity of people.
5. Must be willing to become a member of this church including spouse and all saved children living in the household.
6. Consent to keep the pastor fully informed of all matters of importance, taking instructions or corrections from him when necessary.
7. Must be willing to develop a comprehensive understanding of the church and the ministry.
8. Needs to be proficient in the use of office equipment to perform information technology activities, as well as giving attention to technological advances.
9. Needs to maintain a good rapport with families and be willing to be involved with community activities.

Duties—

1. Promote the Gospel, according to the instructions of God's Holy Word and under the leadership of the Holy Spirit, in order to bring glory to God, enlist the saved to serve and win lost souls to the Kingdom.
2. Be able to administer (plan, organize, attend and oversee) ministry/fellowship projects such as activities, camps, conferences, retreats, and seminars for various age groups within the congregation.
3. Shall serve as ex-officio member of the Planning Committee and any special committees as deemed necessary by the church or pastor.

Policies, Procedures & Package—

1. The Personnel Committee, through the leadership of the Holy Spirit and the resume and interview process, prayerfully recommends the calling of this candidate for the position of Associate Pastor.
2. The Committee will make offer of this position, but only after a successful background screening and recommendation to and approval of the church will employment begin.
3. Resignation or termination will be handled by the Personnel Committee and must be presented in writing with two (2) weeks notification on the part of the position holder and/or committee. In a timely manner, this will be reported to the church.
4. The position will be part-time & hours may vary depending on activities schedule. All hours will be coordinated with and approved by the pastor.
5. Position will be covered under Federal Social Security and Worker's Compensation.
6. The employee will be compensated by salary. Wage increases will be considered annually by the Personnel Committee, and will be based upon performance and church funding.
7. The employee will, within the first year of employment, receive one week of paid vacation. After the first year of continuous employment up to five years, the employee will receive two weeks of paid vacation. After five years of continuous employment and every year thereafter, the employee will receive three weeks of paid vacation. At least one month advance notice must be given to schedule vacation and unused vacation time cannot be carried over into the next year.
8. Personal leave may be taken due to illness, maternity, death in the family, jury duty or military service. Leave will be prorated on the basis of one day for each month employed. Leave cannot exceed three weeks taken in a year and deductions from salary will be made unless an extension of leave is granted by the Personnel Committee. Leave is not cumulative, nor will an employee be paid for unused leave upon resignation or termination.
9. The following will be paid holidays: New Year's, Presidents' Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving (2 days), and Christmas (3 days). When any of these holidays occur on a Sunday, selected weekday(s) will be observed.